

Northampton Community Cooperative Market, Inc.
Board of Directors Meeting Minutes In Person and on Zoom video-conference
September 28, 2022
6:30- 9:00 PM

Board Members Present: President Abby Getman Skillicorn, Vice-President Alex Risley Schroeder, Treasurer Elizabeth Appelquist, Wendy Messerli, Angus Brewer, Angela D'Souza, Barra Cohen, Sarah Abigail Axe

Co-op Management Present: General Manager Rochelle Prunty, Director of Marketing Natasha Latour, CFO Duke Bouchard

Guests: None

Absent: Clerk Gary Schaefer

Facilitator: Jade Barker

Advisor: Dorian Gregory

Zoom Host: Executive Assistant Debbie Marshall

Notetaker: Beth Skinner Co-op Leadership Administrator

Presiding: President Abby Getman Skillicorn

Meeting convened @ 6:30 PM

I. 6:30-6:35 PM Member Comments

II. 6:35 6:50 PM Agenda Review and Approve Minutes

- Wendy will do the ice-breaker for October meeting.
- Abby moved and Angus seconded a motion to approve the August 2022 minutes. The motion passed unanimously with one abstention.

II. 6:55- 7:00 PM Action Items

- Need tools of support contact **Abby** or **Elizabeth In Process**
- Add corrected minutes to RVC website **Beth In Process**
- Send out election candidate update to directors **Gary Done**
- Interested in tabling at upcoming coop events contact **Natasha In Process**

River Valley Market LLC and RVC Properties LLC Board Resolutions None

7:00 PM Duke and Natasha joined the meeting

III. 6:55-7:25 PM National Cooperative Grocers 2021 Report & Addendum

- NCG was formed 17 years ago and co-ops are member-owners.
- NCG negotiates national contracts for members and provides training and support.
- Directors discussed how River Valley Co-op performs compared to other co-ops.
- Our management team is stable with little turn-over.
- Went over PPP program
- Sales are good, working on refining systems-getting products in system and pricing
- Energy prices expected to rise
- Appreciation of our GM Rochelle for long service providing stability and vision.

IV. 7:25-7:40 PM C5: Directors' Code of Conduct & C9: Electronic Communication

- Made changes to C5 concerning DEI (Diversity, Equity and Inclusion)
- New Directors should have training on electronic security with our IT Manager

V. 7:40-7:55 PM Election Committee

Alex made a motion and Angus seconded that the board approves the decision to approve slate of board candidates on Thursday Oct, 6, 2022, the motion passed unanimously with no abstentions.

- Slate of board candidates: Abby Getman Skillicorn, Wendy Messerli, Barra Cohen, and Courtney Fahlin

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VI. 7:55-8:00 PM Annual Report

- Simply Voting deadline is October 14
- Electronic voting and mail in ballots
- GM, President and Treasurers report due by Oct. 21 to Natasha

Break 8:00-8:10 PM

8:00 PM Duke left the meeting

VII. 8:10- 8:25 PM Annual Meeting

- Dec. 10 is the Annual Meeting (2:00-3:00 business meeting)

- Possible indoor meeting ending with an outdoor bonfire
- Still working on panelists, speaker and puppet show

VIII. 8:25- 8:35 PM Board Teaming Opportunities

- Possible zoom meeting Oct. 24 for Directors to go over audit before board meeting.
- Co-op Café offered by Columinate on Oct. 19, 22, and 26.

Next Steps

Action Items

Action Items Actions that will be resolved in the future or specific dates for upcoming meetings/events

- Need tools of support contact **Abby** or **Elizabeth In Process**
- Add corrected minutes to RVC website **Beth In Process**
- Interested in tabling at upcoming coop events contact **Natasha In Process**
- Beth will send out calendar updates
- Nov. 30 will be the board meeting
- Remind Abby of the word count for the President's report **Natasha**
- GM, President and Treasurers report due by Oct.. 21 to Natasha
- Possible zoom meeting Oct. 24 7:00 PM for Directors to go over audit before board meeting

Appreciations

- Jade for keeping meeting on track
- Rochelle for detailed information and documentation
- Great team work
- Deep dive into NCG

9:00 PM Abby moved and Sara seconded to adjourn the meeting.

REMINDERS:

- Packets need to be completed by Thursday at 5:00 PM week before board meeting or the agenda will be changed.
- Reminder to look at Annual meeting charter for possible updates.
- Columinate has resources for DEI and a series of webinars on financial training.

Next Executive Meeting will be October 12, 2022

Next Board Meeting October 26, 2022 6:30-9:00 PM

PARKING LOT is now in google drive “Working Documents”

Parking Lot items are reflected in board annual retreat and available for executive committee review.

Director	Aug 21	Sep 21	Oct 21	No 21	Dec 21	Jan 21	Feb 22	Ma 22	Apr 22	May 22	Jun 22	July 22
Angus Brewer	X	X	X	X	X	X	X	X	X	X	X	X
Alex Risley Schroeder	X	X	X	X	X	X	X	X	X	X	abs	X
Gary Schaefer	X	abs	X	X	X	X	abs	X	X	X	X	X
Abby Getman Skillicorn	X	X	X	X	X	X	X	X	X	abs	X	X
Wendy Messerli	X	X	X	X	X	X	X	X	X	X	X	X
Sarah Axe					X	X	X	X	X	X	X	X
Angela D’Souza					X	X	X	X	X	X	X	X
Elizabeth Appelquist					X	X	X	X	abs	X	X	X
Barra Cohen						X	X	X	X	X	X	X