

Northampton Community Cooperative Market, Inc.
Board of Directors Meeting Minutes In Person and on Zoom video-conference
December 28, 2022 6:30- 9:00 PM

Board Members Present: President Abby Getman Skillicorn, Vice-President Alex Risley Schroeder, Clerk Gary Schaefer, Treasurer Elizabeth Appelquist, Wendy Messerli, Angus Brewer, Angela D'Souza, Barra Cohen, Sarah Abigail Axe

Co-op Management Present: General Manager Rochelle Prunty, Director of Marketing Natasha Latour

Absent: None

Facilitator: Jade Barker

Zoom Host: Executive Assistant Debbie Marshall

Notetaker: Beth Skinner Co-op Leadership Administrator

Presiding: President Abby Getman Skillicorn

Meeting convened @ 6:30 PM

I. 6:30-6:35 PM Member Comments

Member suggested that it would be nice if the statements by the candidates could be in the election mailing.

II. 6:35 6:55 PM Agenda Review and Approve Minutes

- Elizabeth will do the ice-breaker for the January meeting.
Angus moved and Barra seconded a motion to approve the November 2022 minutes. The motion passed unanimously with no abstentions.
- Executive minutes from the November 2022 meeting will be discussed in executive session.
- Barra's partner is a notary if needed for liquor license

II. 6:55- 7:00 PM Action Items

- Need tools of support contact **Abby** or **Elizabeth In Process**
- Add corrected minutes to RVC website **Beth In Process**
- Interested in tabling at upcoming coop events contact **Natasha In Process**

River Valley Market LLC and RVC Properties LLC Board Resolutions None

III. 7:00-7:10 PM Annual Meeting Debrief

- First in-person meeting in two years with over 100 hundred participating
- Suggestion was made to have a portable mic and have a screen for projecting speakers at podium
- Nice to have food for next year
- Discussion of how to engage members to attend annual meeting and role of board members
- Summer events leading up to annual meeting
- Child oriented
- Send a special invite to new owners
- Uplifting and engaging meeting and there were new attendees

IV. 7:10-7:15 PM Election Results

- Record of new owners
- Lowest voting total in six years
- Angela will chair election committee in 2023
- Angus, Gary and Alex are up for reelection in 2023
- Start thinking about election in February 2023

V. 7:15-7:35 PM Plan for Officer Slate

- Abby is willing to serve but not in present role
- Elizabeth and Alex are willing to serve
- Gary does not wish to be clerk
- Alex to consider being president
- Possible co-presidents
- Sarah and Angela do not have time this year
- Barra interested in clerk

VI. 7:35-8:00 PM Board Calendar 2023

- Discussion of eliminating specific dates for monitoring on board policies
- February election committee could begin plans to reach out to members
- Possible information table in store about election
- Videos of what it is like to serve on the board

Gary moved and Sarah seconded a motion to approve the 2023 Board Calendar. The motion passed unanimously with no abstentions.

Break 8:00-8:10 PM

VII. 8:10-8:15 Winter Retreat Dates for February and May 2023

February 1/2 day retreat

Feb. 4 All can do except Angus and Gary

Feb.5 All can do except Alex and Gary. Angela will do if necessary

Feb. 12 All can do except Alex and Gary. Angela will do if necessary

May Full day retreat

May 6 All can do except Alex and Angus

May 7 All can do except Alex

May 20 All can do except Angus, Sara and Angela will do if necessary

May 21 All can do except Sarah and Angela will do if necessary

VII. 8:15-8:20 PM D Global Board-Management Connection

- Board discussed policy

Debbie and Natasha left the meeting and Rochelle was the host.

Abby moved and Sarah seconded to go into Executive session.

VIII. 8:20-8:40 PM Executive Session: Confidential Business Negotiations

Clerk Gary Schaefer took notes.

Next Steps

Action Items Actions that will be resolved in the future or specific dates for upcoming meetings/events

- Need tools of support contact **Abby** or **Elizabeth**
- Add corrected minutes to RVC website **Beth**
- Interested in tabling at upcoming coop events contact **Natasha**
- Send out Description of Officers Roles **Beth**
- Send Out Results of Retreat dates **Beth**
- Put in parking lot to review monitoring dates for board policies **Beth**

9:00 PM Meeting Adjourned.

REMINDERS:

- Packets need to be completed by Thursday at 5:00 PM week before board meeting or the agenda will be changed.
- Reminder to look at Annual meeting charter for possible updates.
- Columiate has resources for DEI and a series of webinars on financial training.

Next Executive Meeting will be January 17, 2023

Next Board Meeting will be January 25, 2023 6:30-9:00 PM

PARKING LOT is now in google drive “Working Documents”

Parking Lot items are reflected in board annual retreat and available for executive committee review.

Director	Jan 22	Feb 22	Mar 22	Ap 22	Ma 22	Jun 22	July 22	Au 22	Sep 22	Oct 22	No 22	Dec 22
Angus Brewer	X	X	X	X	X	X	X	X	X	X	X	X
Alex Risley Schroeder	X	X	X	X	X	abs	X	X	X	X	X	X
Gary Schaefer	X	abs	X	X	X	X	X	X	abs	X	X	X
Abby Getman Skillicorn	X	X	X	X	abs	X	X	X	X	X	X	X
Wendy Messerli	X	X	X	X	X	X	X	X	X	X	X	X
Sarah Axe	X	X	abs	X	X	X	X	abs	X	X	X	X
Angela D’Souza	X	X	X	X	X	X	X	X	X	abs	X	X
Elizabeth Appelquist	X	X	X	abs	X	X	X	X	X	X	X	X
Barra Cohen	X	X	X	X	X	X	X	abs	X	X	X	X