

**Northampton Community Cooperative Market, Inc.**  
**Board of Directors Meeting Minutes In Person and on Zoom video-conference**  
**July 27, 2022 6:30- 9:00 PM**

**Board Members Present:** President Abby Getman Skillicorn, Vice-President Alex Risley Schroeder, Clerk Gary Schaefer, Treasurer Elizabeth Appelquist, Wendy Messerli, Angus Brewer, Angela D'Souza, Barra Cohen, Sarah Abigail Axe

**Managers:** General Manager Rochelle Prunty, Director of Marketing, Natasha Latour, Nicole Cowlin

**Guests:** None

**Facilitator:** Vice-President Alex Risley Schroeder

**Advisor:** Dorian Gregory

**Host:** Executive Assistant Debbie Marshall

**Absent:** Jade Barker

**Zoom:** President Abby Getman Skillicorn, Barra Cohen, Beth Skinner Co-op Leadership Administrator, Executive Assistant Debbie Marshall

**Notetaker:** Beth Skinner Co-op Leadership Administrator

**Presiding:** President Abby Getman Skillicorn

**Meeting convened @ 6:30 PM**

**I. 6:30-6:35 PM Member Comments**

- Reviewed protocol for visiting owners

**II. 6:35 6:50 PM Agenda Review and Approve Minutes**

- Abby will do the ice-breaker for August meeting.
- Elizabeth moved and Angela seconded a motion to approve the June, 2022 minutes. The motion passed unanimously with one abstention.
- Alex is facilitating since Jade is not present.

**III. 6:55- 7:00 PM Action Items**

**Action Items** Actions that will be resolved in the future or specific dates for upcoming meetings/events

- Need tools of support contact **Abby** or **Elizabeth** **In process**
- Add corrected minutes to RVC website **Beth** **In process**
- Send out election candidate update to directors **Gary** **In process**
- Resend jam board with retreat ideas to directors **Abby** **Done**
- Interested in tabling at upcoming coop events contact Natasha **Directors In Process**
- Jade will send possible questions from owners for directors, Rochelle will supply answers and Beth will put on google doc **In process**

## **River Valley Market LLC and RVC Properties LLC Board Resolutions None**

### **IV. 7:00-7:10 PM B5: Treatment of Consumers**

Gary moved and Abby seconded to accept B5 internal report as a demonstration of acting within board-established boundaries of executive limitations. The motion passed unanimously with no abstentions.

- Impressed with information and thank you to the team
- Customer survey vital tool

### **V. 7:10-7:30 PM B6: Staff Treatment & Compensation**

Abby moved and Sarah seconded to accept B6 internal report as a demonstration of acting within board-established boundaries of executive limitations. The motion passed unanimously with no abstentions.

- Starting wage is impressive
- Thank Nicole for impressive report

### **VI. 7:30-7:40 PM Election Committee**

- Thank you to Natasha for election material on website
- Candidate interviews in August and invitations to attend the August board meeting on zoom
- Aug 31 deadline for application

### **Break 7:40 PM**

### **VII. 7:40-7:50 PM Annual Meeting**

- Annual meeting energizes owners, and is a last chance to vote
- Committee is a combination of directors and management (Natasha and Rochelle)
- Possible bonfire in combination with a zoom business meeting
- Committee will bring ideas to board
- Angus, Elizabeth, Sarah and Barra will serve with Natasha and Rochelle

### **VIII. 7:50- 8:00 PM Board Retreat**

- Preparation for retreat look at history on River Valley website and bring personal item of importance to share for ice-breaker
- 5 vegetarians for retreat and 2 gluten free

### **Next Steps**

**Action Items** Actions that will be resolved in the future or specific dates for upcoming meetings/events

### **Action Items**

- Need tools of support contact **Abby** or **Elizabeth**
- Add corrected minutes to RVC website **Beth**
- Send out election candidate update to directors **Gary**
- Interested in tabling at upcoming coop events contact Natasha **Directors**
- Jade will send possible questions from owners for directors, Rochelle will supply answers and Beth will put on google doc **In process**
- Board Directors who are running for reelection should fill out application by Aug 31
- Owners interested in running for board should be encouraged to attend August 24 board meeting on zoom and need to register on River Valley website
- Annual meeting committee will meet before Aug.24 board meeting
- Check out preparation for retreat and ice-breaker **Directors**

### **Appreciations**

- Thank you to Alex for facilitating
- Thank you for short meeting
- Thank you Natasha
- Appreciate food

### **8:20 PM**

Gary moved and Abby seconded to adjourn the meeting.

### **REMINDERS:**

- Packets need to be completed by Thursday at 5:00 PM week before board meeting or the agenda will be changed.
- Reminder to look at Annual meeting charter for possible updates.
- Columiate has resources for DEI and a series of webinars on financial training.

**Next Executive Meeting will be August 10 , 2022**

**Next Board Meeting August 24, 2022 6:30-9:00 PM**

**PARKING LOT is now in google drive “Working Documents”**

Parking Lot items are reflected in board annual retreat and available for executive committee review.

Director	Jun 21	July 21	Aug 21	Sep 21	Oct 21	No. 21	De 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22
Angus Brewer	X	X	X	X	X	X	X	X	X	X	X	X
Alex Risley Schroeder	X	X	X	X	X	X	X	X	X	X	X	X
Gary Schaefer	X	X	X	abs	X	X	X	X	abs	X	X	X
Abby Getman Skillicorn	X	X	X	X	X	X	X	X	X	X	X	abs
Wendy Messerli	X	X	X	X	X	X	X	X	X	X	X	X
Sarah Axe							X	X	X	abs	X	X
Angela D’Souza							X	X	X	X	X	X
Elizabeth Appelquist							X	X	X	X	abs	X
Barra Cohen								X	X	X	X	X