

Northampton Community Cooperative Market, Inc.
Board of Directors Meeting Minutes In Person and on Zoom video-conference
April 26, 2023 6:30- 9:00 PM

Board Members Present: President Abby Getman Skillicorn, Vice-President Alex Risley Schroeder, Clerk Barra Cohen, Treasurer Elizabeth Appelquist, Angus Brewer, Wendy Messerli, Gary Schaefer

Co-op Management Present: Director of Marketing Natasha Latour

Facilitator: Jade Barker

Zoom Host: Executive Assistant Debbie Marshall

Zoom: General Manager Rochelle Prunty, Angela D'Souza, Sarah Abigail Axe

Notetaker: Beth Skinner Co-op Leadership Administrator

Presiding: President Abby Getman Skillicorn

Absent: None

Meeting convened @ 6:30 PM

I.6:30-6:35 Member Comments - No members

II. 6:35 6:45: Agenda Review and Approve Minutes

- Barra will do the ice-breaker for the May meeting
- Update on preparedness and diversity of opinions voiced in meetings- **All Directors are prepared and ready to report**
- Abby moved and Angus seconded a motion to approve the March 2023 minutes with no corrections. The motion passed unanimously with one abstention.

II. 6:45- 6:50 PM Action Items

- Alex will send out list of committee members **Done**
- Sarah to complete Conflict of Interest **In Process**
- Rochelle will re-share link to Reparations video presentation **Done**
- Rochelle will share Our Co-op's History Timeline Presentation **In Process**
- Discussion of CCMA panels will be added to the Dec 2023 calendar **In Process**
- CCMA deadline is before April 14th when the Early Bird Registration ends **Done**
- Alex and Angela registered for virtual CCMA

III. 6:50 River Valley Market LLC and RVC Properties LLC Board Resolutions

None

IV. 6:50- 7:00 PM B9: Emergency GM Succession

Gary moved and Elizabeth seconded a motion to accept the internal report as a demonstration of acting within board-established boundaries of executive limitations. The motion passed unanimously with no abstentions

- Powerful and skilled management team
- Management team has not changed and top managers have been here 4 years plus

V. 7:00-7:05 C7-Board Committee Principles

- Look for more engagement and opportunities through board committees
- Election committee gives the board recommendations on which the board votes

VI. 7:05-7:35 PM Update from Mat Sunderland, Director of Prepared Foods and Dana Tomlin Columinate consultant

- Dana has been working with River Valley for a year plus in both stores, training managers and getting systems in place
- Mat is Director of Prepared Foods and joined last fall and first task is to build consistency between the two stores
- Building the team, three season and holiday menus
- Working on a bistro which will serve hot food
- Directors thanked Mat for the great dinner

VII. 7:35- 8:05 PM Executive Session

Abby made a motion and Barra seconded to go into executive session with all members and staff present The motion passed with no abstentions

8:05-8:15 PM Break

VIII. 8:15-8:35 PM Reflection on 21 Day Racial Equity Challenge

- Directors reflected on the Farm to Institution New England 21 Day Racial Equity Challenge. Including Native Land Map, Voices of the Food Chain (video), African American Cooperatives and Civil Rights (video) and TedxTC-Winona LaDuke- Seeds of our Ancestors, Seeds of Life (video)

- Jade has expertise in this field and will help the board move forward with this discussion

IX. 8:25-8:35 Election Committee

- Angela, Wendy, Gary and Alex are committee members
- Natasha will be at the May 3 meeting with election committee materials
- Plan for tabling at both stores on May 20 beginning at 10:30-12:30 in Northampton
- Video will be made by Natasha of board directors explaining why they serve on the board

X. 8:35-8:50 Annual Board Retreat

- Begin to prepare for a future board decision about the Northampton lease by December 28, 2024
- Explore and reflect on the potential for providing child care for employee with Bonnie Hudsbeth
- Discuss inequalities in our food system, board calendar and next steps

Next Steps

Action Items Actions that will be resolved in the future or specific dates for upcoming meetings/events.

- Alex and Angela need to be registered for virtual CCMA Debby
- Sarah to complete Conflict of Interest Beth will resend
- Rochelle will share Our Co-op's History Timeline Presentation
- Discussion of CCMA panels will be added to the Dec 2023 calendar Beth
- Going forward with the board about DEI Abby
- Election committee will meet on May 3 with Natasha
- Tentative date May 20 for Get on Board event 10:30-12:30 at each store
- Retreat preparation documents will be e-mailed Abby
- Board Retreat at Arcadia Wildlife Sanctuary May 7
- Rsvp to Abby by May 3 for Board Mixer May 4 from 6 to 8 pm at Galaxy, 60 Main St, Easthampton, MA 01027
- Pride Day May 6

Appreciations

- Appreciate great talk by Mat and Dana
- Thank you to Angela and the election committee

Angus made a motion and Alex seconded to adjourn the meeting. The motion passed unanimously with no abstentions.

9:06 PM Meeting Adjourned

REMINDERS:

- Packets need to be completed by Thursday at 5:00 PM week before board meeting or the agenda will be changed.
- Reminder to look at Annual meeting charter for possible updates.
- Columiate has resources for DEI and a series of webinars on financial training.

Next Executive Meeting will be May 10, 2023

Next Board Meeting will be May 24, 2023 6:30-9:00 PM

PARKING LOT is now in google drive “Working Documents”

Parking Lot items are reflected in board annual retreat and available for executive committee review.

Director	Ma 22	Jun 22	July 22	Aug 22	Sep 22	Oct 22	No 22	De 22	Jan 23	Feb 23	Mar 23	Apr 23
Angus Brewer	X	X	X	X	X	X	X	X	X	X	X	X
Alex Risley Schroeder	X	abs	X	X	X	X	X	X	abs	X	X	X
Gary Schaefer	X	X	X	X	abs	X	X	X	abs	abs	X	X
Abby Getman Skillicorn	abs	X	X	X	X	X	X	X	X	X	X	X
Wendy Messerli	X	X	X	X	X	X	X	X	X	X	abs	X
Sarah Axe	X	X	X	X	X	X	X	X	X	abs	X	X
Angela D’Souza	X	X	X	X	X	abs	X	X	X	X	X	X
Elizabeth Appelquist	X	X	X	X	X	X	X	X	X	X	X	X
Barra Cohen	X	X	X	abs	X	X	X	X	X	X	X	X

