

Northampton Community Cooperative Market, Inc.
Board of Directors Meeting Minutes
Wednesday April 12, 2017 6:30 - 9:00PM
River Valley Co-op, Northampton

Board Members Present: President Dorian Gregory, Treasurer Jade Barker, Clerk Alex Risley Schroeder, Roz Malkin, Lynn DiTullio, Steve Bruner, Eric Friedland-Kays, and General Manager Rochelle Prunty.

Others: Monica Nunez, HR Manager; Kelsi Sleet, Tyler Rocco (co-op owners)

Absent: Vice-President Andrea Stanley, Christine Dutton

Note taker: Monica Nunez, HR Manager

Presiding: President Dorian Gregory

Meeting convened @ 6:30 PM

I. 6:30 – 6:33 PM Co-op Owner Comment Time

Kelsi asked question: where to find information on when the Board meeting is if not the fourth Wednesday of every month. Answer: Bulletin Board in Front End. Meeting changed to 2nd Wednesday each month. Tyler expressed his appreciation for the co-op no longer carrying Driscoll's berries.

II. 6:33 – 6:43 PM Ice-Breaker

Lynn led the ice-breaker: given the state of everything, what gives you hope?

III. 6:43 – 6:49 PM Agenda Review and Approval of Minutes

Agenda was reviewed; Dorian suggested to move Executive Session to later in the meeting so member owners could stay; also proposed that B6 and B9 be postponed to the May Board meeting, as directors had not time to read and review prior to meeting.

Steve made a motion to approve the minutes. Eric seconded.
Four voted in favor with Dorian, Roz, and Lynn abstaining.

IV. 6:49 – 6:54 PM Action Items

Action items from last meeting were reviewed:

ACTION: Lynn will do the April meeting ice-breaker and serve as the timekeeper. Done. Dorian will do the May meeting.

ACTION: Update board calendar D3 and D2 and one consent item. Noted.

ACTION: Update on chip readers from management: chip readers are now available but are incompatible with register computers. If we change computers now. (\$8,000) we will likely have to do it again with new POS system within 9 months. Continue updating. It isn't a violation not to have chip readers. Limited liability exposure.

V. 6:54 PM River Valley Market LLC operations board resolutions and RVC Properties LLC board resolutions: None

VI. 6:54 – 7:03 PM C7: Board Committee Principles

Discussion on results of self-assessment survey.

VII. 7:03 – 7:16 PM Annual Board Retreat Planning

Discussion on self-evaluation results; further discussion needed at annual retreat? Reminder of annual retreat date (23Apr)/time (930a – 430p)/location (Arcadia in Easthampton).

VIII. 7:16 – 7:27 PM Board – Owner Communications Charter

Steve motioned to accept; Alex seconded. Discussion of the communication charter appears changes were not included. Approved with changes recommended at last meeting, to be verified at next meeting. Vote: unanimous.

IX. 7:27 – 7:38 PM River Valley Co-op Community Fund Grants

Eric reported on the seven great applicants; three recipients selected for \$600 grant awards: ServiceNet Prospect Meadow Farm, Sunnyside at Smith, Help Yourself. Grants will be awarded at the co-op birthday party on April 30th at Noon.

7:38 PM Co-op owner guests left the meeting.

BREAK 7:38 – 7:54 PM

X. 7:54 – 8:49 PM Executive Session

Dorian made a motion to enter into executive session, Jade seconded. Vote was unanimous.

XI 8:49 – 8:50 PM

Executive Session meeting minutes from March meeting approved via unanimous vote.

Next Steps:

ACTION: Dorian will do ice-breaker and time-keep for the May meeting.

ACTION: Alex, Steve, and Eric will review Onion River info provided to begin developing improved Board Member orientation.

ACTION: Alex, Steve, and Eric will review Onion River info provided for new board members to begin developing improved new Board Member orientation.

ACTION: Board administrator to bring two printed agendas to every meeting for sharing with member owners that may attend

ACTION: Real estate update to be included in e-newsletter - Rochelle

ACTION: Continuing updates from management on chip reader issue

XI. 8:54 PM Adjourn Meeting

Dorian made a motion to adjourn the meeting, Alex seconded. The meeting was adjourned at 8:54 PM.

PARKING LOT:

Look at avenues for Board organized community participation around promoting local food.

Next Board Meeting: May 10, 2017, 6:30-9:00 pm, River Valley Co-op