

**Northampton Community Cooperative Market, Inc.
Board of Directors Meeting Minutes**

**Wednesday March 22, 2017 6:30- 9:05PM
River Valley Co-op, Northampton**

Board Members Present: Andrea Stanley (Vice President), Jade Barker (Treasurer), Steve Bruner, Christine Dutton, Eric Friedland-Kays, Alex Risley Schroeder (Clerk), and Rochelle Prunty (General Manager).

Others: Duke Bouchard (Finance Manager)

Absent: Dorian Gregory(President), Roz Malkin, Lynn DiTullio

Note taker: Beth Skinner, Leadership Team Administrative Assistant

Presiding: Vice-President Andrea Stanley

Meeting convened @ 6:30 PM

I. 6:30 PM Member-Owner Comment Time

II. 6:31-6:45 PM Ice-Breaker

Alex led the ice-breaker. What vegetable in your CSA farm share (or elsewhere) have you found most challenging or intriguing?

III. 6:45-6:55 PM Agenda Review and Approval of Minutes

B6: Staff Treatment and Compensation was rescheduled for the April meeting. Instead, Rochelle will give a brief update. February minutes were revised to correct a typo. Duke suggested adding the action item on chip updates by management. Steve made a motion to approve the minutes and Alex seconded. Two voted in favor with four abstaining. Andrea noted that the abstentions were due to the absence of those board members at the February meeting.

IV. 6:55-7:00 PM Action Items

Reviewed the action items from last meeting.

ACTION: Lynn will do the March meeting ice-breaker and serve as the timekeeper. Alex will replace Lynn for the March meeting. Done

ACTION: Dorian will come up with a charter for the Communications Committee.

Done

ACTION; Update on chip readers from management. Done

Duke mentioned we should have an update soon. Co-op is protected through NCG until April 30. Duke met with insurance adjuster.

V. 7:00 PM River Valley Market LLC operations board resolutions and RVC Properties LLC board resolutions: None

VI. 7:00-7:45 PM Executive Session for discussion of Real Estate and Personnel

Andrea made a motion to enter into executive session and Jade seconded. Vote was unanimous.

VII. 7:45-7:50 B6: Staff Treatment and Compensation

This report was rescheduled for the April meeting.

VIII. 7:50- 8:00 D3 Delegation to the GM

Board discussed and agreed in the future to combine into one report D3 and D2: Accountability of the GM Board Monitoring Report.

8:00 Duke Bouchard left the meeting.

BREAK 8:00-8:10

IX. 8:10-8:35 Board –Owner Communications Charter

Committee will work on the matrix which is considered a communication plan. Christine and committee will edit charter and bring it back to the board in April.

X. 8:35-8:55 Annual Board Retreat Planning

Discussion of the agenda for the retreat. Alex will not be able to make it but everyone else will be there. Could the board have advance work to prepare them for the retreat? How to talk about how the external world affects the co-op? How does the co-op strengthen communities? Flush out the board's calendar as part of the agenda. Retreat will launch the communication charter.

NEW:

ACTION: Lynn will do the ice-breaker and serve as the timekeeper for April meeting.

ACTION Update board calendar D3 and D2 as one consent item.

ACTION: Continuing updates from management on chip reader issue.

Notes:

Rochelle announced that the co-op fully repaid the loan from Florence Savings Bank.

CCMA update: Dorian, Erick and Steve will be attending.

Steve is chairing the Election Committee and Jade will join.

(Dorian Christine and Alex are up for election)

X. 9:05 PM Adjourn Meeting

Alex made a motion to adjourn the meeting. Steve seconded. The meeting was adjourned at 9:05 PM.

PARKING LOT:

Look at avenues for Board organized community participation around promoting local food.

Next Board Meeting: April 12, 2017, 6:30-9:00 pm, River Valley Co-op

