

**Northampton Community Cooperative Market, Inc.**  
**Board of Directors Meeting Minutes In Person and on Zoom video-**  
**conference**  
**May 23, 2024 6:30- 8:30 PM**

**Board Members Present:** President Abby Getman Skillicorn, Vice President Barra Cohen, Clerk Emma Woebbe, Angus Brewer, Angela D'Souza. Gary Schaefer

**Absent:** Treasurer Elizabeth Appelquist, Sarah Abigail Axe

**Co-op Management Present:** General Manager Rochelle Prunty, Director of Marketing Natasha Latour, CFO Duke Bouchard

**Attending by Zoom:** Wendy Messerli

**Facilitator:** Jade Barker

**Zoom Host:** Executive Assistant Debbie Marshall

**Notetaker:** Board Administrator Beth Skinner

**Presiding:** President Abby Getman Skillicorn

**Meeting convened @ 6:30 PM**

**I. 6:30-6:35 PM Co-op Owner Comments**

- No members present.

**II. 6:35-6:50 PM Agenda Review and Approve Minutes**

- Sarah will do the ice-breaker for the June meeting.
- All Directors affirmed they read the packet and are prepared and ready to participate.
- Emma moved and Barra seconded a motion to approve the April 24, 2024 minutes with corrections. The motion passed unanimously with one abstention.

## **Action Items**

- At the executive session a follow up about board adherence to C9 policy  
**Rochelle and Abby In Process**
- Contact Natasha and Election committee about signing up for tabling events  
**Done**
- Draft owner engagement letter will be emailed and if you have any additions or changes contact **Rochelle** or **Abby In Process**
- Share Our Co-op's History Timeline Presentation **Rochelle In Process**
- Need tools of support contact Abby or Elizabeth **Ongoing**

## **III. 6:50-7:00 PM River Valley Market LLC and RVC Properties LLC Board Resolutions**

Abby moved and Gary seconded a motion to approve the engagement of Wegner CPAs LLP to Audit the Financial Statements of Northampton Community Cooperative Market, Inc. for the year ended June 30, 2024. The motion passed unanimously with two abstentions.

## **IV. 7:00-7:10 PM Ceasefire Statement**

Emma moved and Abby seconded a motion to approve the Ceasefire Statement  
The motion passed unanimously with three abstentions.

- NCG has also put out a similar statement
- RVC will conduct trainings with staff an managers on how to communicate about difficult issues

## **V. 7:10-7:30 PM Austin Miller Slate**

Abby moved and Angus seconded a motion to approve the Austin Miller slate.  
The motion passed unanimously.

- The Individual and Business Award winners will receive \$500. The nonprofit award winner will receive \$500 and the proceeds from food sales at our annual Strawberry Ice Cream Social and June Change for Change contributions.

- Individual Phil Korman
- Local Business Deans Beans
- Local Vendor/ Farm Mycoterra
- Nonprofit Sojourner Truth School for Social Change Leadership

**7:20 PM** Duke entered the meeting

**VI. 7:30-7:40 PM BI: Financial Condition Analysis (3<sup>rd</sup> quarter)**

Abby moved and Gary seconded a motion to accept the internal report as in compliance and acting within board-established boundaries of executive limitations. The motion passed unanimously with one abstention.

- RVC ended the 3<sup>rd</sup> quarter much better
- Still a bit under budget
- Sales growth makes the difference

**VII. 7:40-7:45 PM C7 Board Committee Principals**

- **Committee work is going well**

**VIII. 7:45-7:55 PM Board Election**

- Have met twice since April and done tabling
- Looking at past board candidates
- Angus will update progress at June meeting and applications will be ready

**7:55-8:05 PM Break**

Abby made a motion and Emma seconded to enter Executive Session with directors and staff present The motion passed unanimously with no abstentions.

**8:20 PM Board Left Executive Session**

**Next steps**

**Action Items**

- Celebrate Angela's birthday dessert in July

- Boilerplate response for directors concerning Ceasefire statement **Abby Rochelle**
- E-mail examples of past Austin Miller introductions **Directors**
- Election application with **Natasha Angela Angus**
- At the executive session a follow up about board adherence to C9 policy **Rochelle and Abby In Process**
- Share Our Co-op's History Timeline Presentation **Rochelle In Process**
- Need tools of support contact Abby or Elizabeth **Ongoing**

### **Appreciations**

- Jade for facilitation on ceasefire statement
- Progress on member loan campaign

**8:30 PM** Emma made a motion and Angus seconded to end the meeting  
The motion passed unanimously with no abstentions.

### **REMINDERS:**

- Packets goal to be completed by Thursday at 5:00 PM week before board meeting or the agenda may be changed.
- Columiate has resources for DEI and a series of webinars on financial training.

**Next Executive Meeting will be June 12, 2024**

**Next Board Meeting will be June 26, 2024 6:30-9:00 PM**

**PARKING LOT is now in google drive “Working Documents”**

Parking Lot items are reflected in board annual retreat and available for executive committee review.

- Annual board cyber security training

Director	Ma 23	Ju 23	Jul 23	Au 23	Se 23	Oc 23	No 23	De 23	Ja 24	Feb 24	Ma 24	Ap 24
Angus Brewer	X	X	X	X	X	X	X	X	X	X	X	X
Emma Woebbe								X	X	X	X	X
Gary Schaefer	X	X	X	X	abs	X	X	X	X	X	X	X
Abby Getman Skillicorn	X	X	X	X	X	X	X	X	X	X	X	X
Wendy Messerli	X	X	X	X	X	X	X	X	X	X	X	X
Sarah Axe	X	abs	X	X	X	ab	X	X	X	X	X	X
Angela D'Souza	X	abs	abs	X	X	ab	X	X	X	X	abs	X
Elizabeth Appelquist	X	X	abs	X	X	X	X	X	abs	X	X	X
Barra Cohen	X	X	X	abs	X	X	ab	X	X	X	X	abs

