Northampton Community Cooperative Market, Inc.
Board of Directors Meeting Minutes In Person and on Zoom

June 23, 2026 6:30-9:10 PM

Board Members Present: President Emma Woebbe, Clerk Margaret Christie, Treasurer Steve Trombulak, Gary Schaefer, Wendy Messerli, Angus Brewer, Elizabeth Appelquist

Absent: Jeanne Young, Dorian Gregory

Member Owner: Louise Hurwitz (2590)

Co-op Management Present: General Manager Rochelle Prunty, Natasha Latour

Attending by Zoom: Elizabeth Appelquist

Facilitator: Jade Barker

Zoom Host: Executive Assistant Debbie Marshall

Notetaker: Board Administrator Beth Skinner

Presiding: President Emma Woebbe

Meeting convened @ 6:30 PM

Coop Owner Comments:

Louise Hurwitz joined the meeting and introduced herself.

I. 6:40– 6:55 PM Agenda Review and Approve Minutes
Margaret will do the ice-breaker for the July meeting. All Directors affirmed they read the packet and are prepared and ready to participate. Steve moved and Emma seconded a motion to approve the May 2026 minutes with corrections. The motion passed unanimously with 1 abstention.

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Action Items (previous month)

- Review C9 to see if the policy accommodates cyber security. **Emma Done**
- Review draft language of officers roles get feedback from directors **Emma- In Process**
- Review order of succession for officer roles **Emma** – **Done (order President, Clerk, Treasurer and no Vice-President)**
- Interested in any of the upcoming Columinate events e-mail **Beth**.
- Capital campaign committee will make sure faq's and record keeping are updated. **Steve - In Process**
- Board members sign thank you ENEWS announcement of purchase Natasha Done
- Postcard invitation to annual meeting and thank you to lenders signed by Board Natasha **Done**
- Budget recommendations please e-mail Steve or Wendy before June 21 **Directors Done**

6:55-7:00 PM River Valley Market LLC and RVC Properties LLC Board Resolutions. **None**

I. _**7:00-7:20 PM** Debrief Austin Miller

- Very successful with a great turnout over 159 people
- Raised $17,102.22 for Tapestry Health
- Big kudos to staff who managed grill
- Food was great
- Hard to hear speakers

II. 7:20-7:30 PM Election

- Interview applicants for the board in July
- Board slate presented at the August meeting
- Voting-end of September through October

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III. 7:30- 7:50 PM   Propose new Budget for FY 2027

Steve moved and Gary seconded a motion to rescind Covid testing. The motion passed unanimously with no abstentions.

Board approved FY 2027 Board Budget and Steve will send to Rochelle.

7:50-8:00 PM   Break

IV. 8:00-8:30 PM   Debrief CCMA

Board delegation shared experiences and takeaways from national conference.

Rochelle, Margaret, Steve, Natasha and Jade

- Steve presented on recruitment and retention of Board Directors
- NCG presented on how to be competitive with new technologies
- The two keynotes were fantastic
- Workshop by Jade on how to communicate about race

VI. 8:30-8:40 PM   C: Global Governance

Directors discussed Survey Monkey results.

VII. 8:40-8:50 PM Board Retreat Debrief

Action Items from retreat

- 3 bullet points for new market tax credits **Emma**
- Connecting and Involvement with other organizations and individuals to build community **quarterly check in**
- Better access for outdoor space for retreat venue and earlier in spring
- Better definition of financial terms and proforma

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8:50 PM Appreciations

- Great to have a baby present
- CCMA discussion
- Strawberry Social was a great event
- Retreat was super grounding carried over into board meeting
- Very informative board discussion

Next Steps

Action Items (previous month)

- Review draft language of officers roles get feedback from directors **Emma- In Process**
- Interested in any of the upcoming Columinate events e-mail **Beth**.
- Capital campaign committee will make sure faq's and record keeping are updated. **Steve - In Process**
- Election Update **Committee**
- Update the approved fy 2027 budget and send to Rochelle **Steve**
- Build on conversations and insights from CCMA discussion **Emma**
- Update Jeanne's status as director **Emma**

9:10 PM Margaret moved and Angus seconded a motion to end the meeting. The motion passed unanimously with no abstentions.

Packets goal is to be completed by Thursday at 5:00 PM week before board meeting or the agenda may be changed.

Columinate has resources for DEI and a series of webinars on financial training.

Next Executive Meeting will be July 15

Board Meeting will be July 28, 2026 6:30-9:00 PM

PARKING LOT is now in google drive "Working Documents"

Parking Lot items are reflected in board annual retreat and available for executive committee review.

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- Plan annual board cyber security training and a review of C9 policy
- Look at history and guidelines on reviewing policies (Michael Healy is a good resource)

Director	Jun 25	Jul 25	Au 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26
Angus Brewer	X	X	X	X	X	X	X	X	X	X	X	X
Emma Woebbe	X	X	X	X	X	X	X	X	X	X	X	X
Gary Schaefer	X	X	X	X	X	X	X	X	X	abs	X	X
Margaret Christie										X	X	abs
Wendy Messerli	X	X	X	X	X	X	X	X	X	X	abs	X
Jeanne Young	X	X	X	X	X	X	X	X	X	abs	abs	X
Steve Trombulak	X	X	X	X	X	X	X	X	X	X	abs	X
Elizabeth Appelquist	X	X	X	abs	X	X	X	X	abs	X	X	X
Dorian Gregory	X	X	X	X	X	X	X	X	abs	X	X	X

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