Northampton Community Cooperative Market, Inc.
Board of Directors Meeting Minutes In Person and on Zoom

May 26, 2026 6:30-9:00 PM

Board Members Present: President Emma Woebbe, Vice-President, Jeanne Young Treasurer, Steve Trombulak, Gary Schaefer, Wendy Messerli, Angus Brewer, Dorian Gregory, Elizabeth Appelquist

Absent: Clerk Margaret Christie

Co-op Management Present: General Manager Rochelle Prunty, Natasha Latour, CFO Duke Bouchard

Attending by Zoom: Jeanne Young

Facilitator: Jade Barker

Zoom Host: Executive Assistant Debbie Marshall

Notetaker: Board Administrator Beth Skinner

Presiding: President Emma Woebbe

Meeting convened @ 6:30 PM

Coop Owner Comments:

None

I. 6:40– 6:55 PM Agenda Review and Approve Minutes

will do the ice-breaker for the June meeting. All Directors affirmed they read the packet and are prepared and ready to participate. Angus moved and Steve seconded a motion to approve the April 2026 minutes with corrections. The motion passed unanimously with 2 abstentions.

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Action Items (previous month)

- Review C9 to see if the policy accommodates cyber security. **Emma to review in June.**
- Review draft language of officers roles get feedback from directors **Emma- In Process**
- Review order of succession for officer roles – **Emma** – **In Process**
- Interested in any of the upcoming Columinate events e-mail **Beth**.
- Capital campaign committee will make sure faq's and record keeping are updated. **Steve - In Process**
- Red line version 0f the board policies with binary changes will be presented at the May board meeting for approval Beth **Done**

I. **6:55-7:00 PM** River Valley Market LLC and RVC Properties LLC Board Resolutions. **None**

II. **7:00-7:35 PM** Board Retreat June 21 at Bombyx Agenda Planning

130 Pine St. Florence MA 01062

Possible Topics

- Understanding New Market Tax Credits
- Fiduciary responsibility and financial literacy-morning
- Industry Trends from NCG
- Agricultural report from legislature (future of local and regional agriculture and climate scenario)
- Define social capital, resilience with scenario planning

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III. 7:35-7:40 PM Nonbinary language change to Board Policies

Emma moved and Gary seconded a motion to approve binary changes to the Board Policies. The motion passed unanimously with no abstentions.

7:40-7:50 PM Break

IV. 7:50-8:00 PM Strawberry Social June 11 5 to 8 Easthampton

- Only the nonprofit will be celebrated
- Emma, Angus, Steve, Elizabeth Wendy and Gary will attend
- Natasha will be in touch by phone to participants

8:00 PM Duke entered the meeting

V. 8:00-8:30 PM- B1: Financial Condition & Analysis (3Q)

Emma moved and Elizabeth seconded a motion to accept **B1: Financial Condition & Analysis (3Q)** report as being out of compliance with a plan for correction to act within board-established boundaries of executive limitations. The motion passed unanimously with no abstentions.

- Slide presentation of confidential NCG financial context
- RVC improved margin in May with 9 percent growth and 1 percent in April

VI. 8:30-8:35 PM Northampton Property

- RVC will celebrate purchase at the Annual Meeting
- Find a way to honor Abby for her leadership on the capital campaign
- Postcard invitation to lenders

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VII. 8:35-8:40 C7- Board Committee Principals

- Review committee charters in January

8:40 PM Appreciations

- Thank you to all attending CCMA
- Board looking at the big picture and visioning
- Natasha for her work
- Emma for baby pictures
- Great financial reporting and work purchasing Northampton property
- Emma's leadership
- Retreat ides
- Debbie and Beth for support

VIII. 8:30-8:40 PM Next Steps

Action items

- Review C9 to see if the policy accommodates cyber security. **Emma to review in June**
- Review draft language of officers roles get feedback from directors **Emma- In Process**
- Review order of succession for officer roles **Emma** – **In Process.**
- Interested in any of the upcoming Columinate events e-mail **Beth**.
- Capital campaign committee will make sure faq's and record keeping are updated. **Steve - In Process**
- Board members sign thank you ENEWS announcement of purchase Natasha
- Postcard invitation to annual meeting and thank you to lenders signed by Board **Natasha**
- Budget recommendations please e-mail Steve or Wendy before June 21 **Directors**

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8:50 PM Emma moved and Angus seconded a motion to end the meeting.

The motion passed unanimously with no abstentions.

Packets goal is to be completed by Thursday at 5:00 PM week before board meeting or the agenda may be changed.

Columinate has resources for DEI and a series of webinars on financial training.

Next Executive Meeting will be June 10

Board Meeting will be June 23, 2026 6:30-9:00 PM

PARKING LOT is now in google drive "Working Documents"

Parking Lot items are reflected in board annual retreat and available for executive committee review.

- Plan annual board cyber security training and a review of C9 policy
- Look at history and guidelines on reviewing policies (Michael Healy is a good resource)

Director	May 25	Jun 25	Jul 25	Au 25	Sep 25	Oc 25	No 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26
Angus Brewer	X	X	X	X	X	X	X	X	X	X	X	X
Emma Woebbe	X	X	X	X	X	X	X	X	X	X	X	X
Gary Schaefer	X	X	X	X	X	X	X	X	X	X	abs	X
Margaret Christie										X	X	X
Wendy Messerli	X	X	X	X	X	X	X	X	X	X	X	abs
Jeanne Young	X	X	X	X	X	X	X	X	X	X	abs	abs
Steve Trombulak	X	X	X	X	X	X	X	X	X	X	X	abs
Elizabeth Appelquist	X	X	X	X	abs	X	X	X	X	abs	X	X
Dorian Gregory	X	X	X	X	X	X	X	X	X	abs	X	X

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