

**Northampton Community Cooperative Market, Inc.
Board of Directors Meeting Minutes In Person and on Zoom**

Jan. 27, 2026 6:30- 8:50 PM

Board Members Present: President Emma Woebbe, Treasurer Steve Trombulak, Clerk Elizabeth Appelquist, Gary Schaefer, Angus Brewer, Wendy Messerli, Dorian Gregory, Jeanne Young, Margaret Christie

Absent: None

Co-op Management Present: General Manager Rochelle Prunty

Attending by Zoom: Treasurer Steve Trombulak, Margaret Christie, Jade Barker

Facilitator: Jade Barker

Zoom Host: Executive Assistant Debbie Marshall

Notetaker: Beth Skinner Board Administrator

Presiding: President Emma Woebbe

Meeting convened @ 6:30 PM

Coop Owner Comments:

I. 6:40– 7:00 PM Agenda Review and Approve Minutes

Elizabeth will do the ice-breaker for the February meeting. All Directors affirmed they read the packet and are prepared and ready to participate. Emily moved and Dorian seconded a motion to approve the December 2025 minutes with corrections. The motion passed unanimously with one abstention.

Action Items

- Interested in any of the upcoming Columinate events e-mail **Beth In Process**
- Capital campaign committee will make sure faq's and record keeping are updated. **In Process**

- October Executive Session minutes for GM Evaluation and Compensation and if any other missing Executive minutes will be reviewed at the February meeting **In Process Emma**
- Hiring of auditor resolution will be postponed to the next meeting **Rochelle**

I. 6:55- 7:00 PM River Valley Market LLC and RVC Properties LLC Board Resolutions. No resolutions.

II. 7:00-7:30 PM Code Of Conduct and Conflict of Interest

- Directors read aloud the Code of Conduct.
- Directors discussed and signed the Conflict of Interest.

III. 7:30-7:35 PM Election of Officers

Dorian moved and Gary seconded a motion to accept Slate of Officers. The motion passed unanimously with no abstentions.

President: Emma Woebbe

Vice-President: Jeanne Young

Treasurer: Steve Trombulak

Clerk: Margaret Christie

Thank you to Elizabeth for her service on the Executive Committee.

IV. 7:35-7:40 PM Committee Assignments

- **Annual meeting with an October Timeline:**
Elizabeth Chair, Gary, Debbie, Angus Rochelle, Natasha
- **Capital Campaign:**
Steve Chair, Dorian, Wendy, Gary
- **Election:**
Jeanne Chair, Wendy, Margaret

Dorian knows of a possible candidate for the board

Emma will oversee committees.

Land Sale Update

- Landlord needs to register to do business in Massachusetts.
- No extra costs involved in the delay.
- Last rent was December 2025.

Break 7:45-7:55 PM

V. 7:55 -8:10 PM B7: Management Communication to the Board

Emma moved and Gary seconded a motion to accept B7: Management Communication to the Board report as a demonstration of acting within board-established boundaries of executive limitations. The motion passed unanimously with no abstentions.

- Excellent legal support with loan campaign
- CCMA
- Rochelle's detailed reports and communications in between board meetings

Emma moved and Jeanne seconded a motion to go into Executive Session. The motion passed unanimously with no abstentions.

VII. 8:05 Board went into Executive Session on solidarity initiatives for co-op communities impacted by ICE occupations

8:30 PM Board left Executive Session

8:30-8:35 PM- Next Steps

- Arrange a board talk with Jen from CISA in 2026 **Emma**

8:35 PM Appreciations

- Emma for leadership
- Beth and Debbie for board support
- Executive Committee and especially for help in April when Emma is on leave
- Rochelle's connection to the coop world
- Thanks to Elizabeth for service as clerk
- Thanks to Jeanne, Margaret and Steve for service on Executive committee
- Thanks to Rochelle for leadership

- Welcome Margaret
- Jade for facilitation

Action items

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- October Executive Session minutes for GM Evaluation and Compensation and other missing Executive minutes will be reviewed at the February meeting **Emma**
- Hiring of auditor resolution will be postponed to the next meeting **Rochelle**

Adjourn Meeting

8:50 PM Angus moved and Elizabeth seconded a motion to adjourn. The motion passed unanimously with no abstentions.

Packets goal is to be completed by Thursday at 5:00 PM week before board meeting or the agenda may be changed.

Columinate has resources for DEI and a series of webinars on financial training.

Next Executive Meeting will be Feb. 11, 2026

Next Board Meeting will be Feb. 24, 2026 6:30-9:00 PM

PARKING LOT is now in google drive "Working Documents"

Parking Lot items are reflected in board annual retreat and available for executive committee review.

- Plan annual board cyber security training and a review of C9 policy
- Look at history and guidelines on reviewing policies (Michael Healy is a good resource)
- C8: Governance Investment -change annual budget review deadline from May to June

Director	Jan 25	Feb 25	Ma 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sept 25	Oct 25	Nov 25	Dec 25
Angus Brewer	X	X	X	X	X	X	X	X	X	X	X	X
Emma Woebbe	X	X	X	X	X	X	X	X	X	X	X	X
Gary Schaefer	X	X	X	X	X	X	X	X	X	ab	X	X
Margaret Christie												
Wendy Messerli	X	X	X	X	X	X	X	X	X	X	X	X
Jeanne Young	X	abs	X	X	X	X	X	X	X	X	X	X
Steve Trombulak	X	X	X	X	X	X	X	X	X	X	X	X
Elizabeth Appelquist	X	X	X	X	X	X	X	X	abs	X	X	X
Dorian Gregory				abs	X	X	X	X	X	X	X	X

