

**Northampton Community Cooperative Market Inc.
Board of Directors Meeting AGENDA**

January 28, 2025, 6:30 –9:00 pm, Zoom Opens at 6:00 pm

Presiding: Abby Getman Skillicorn, President. Jade Barker, Facilitator. Note-taker: Beth Skinner.

	Topic	Action	Outcome	Presenter	Min.	End
D	Member comments	Listen to members, if present	Board hears issues presented	Member	5	6:35
D	Reviews proposed agenda and affirms preparedness	Board reviews proposed agenda and affirms preparedness for the meeting	Board has shared agreement for the meeting agenda and affirm they have read the packet and are ready to move forward with business	Abby	5	6:40
T	Ice Breaker	Directors check in and respond to icebreaker and share something of ourselves	All present, engaged, and ready for a productive meeting	Angus	10	6:50
T	Review and approve last month's minutes	Motion to accept minutes	Approve previous meeting minutes	Jade	3	6:53
T	Action Items from Prior Meeting	Report on status of prior action items	Progress noted, including update on credit card processing transition	Jade	2	6:55
	River Valley Market LLC and RVC Properties LLC operations board resolutions, hiring of auditor.			Rochelle	5	7:00
A	Code of Conduct Review and Signatures	Review the purpose of the Code of Conduct for the BOD and review and discuss specifics	Board understands and accepts their obligations under the code of conduct	Jade	15	7:15
D	Election of Officers	Board discusses leadership plan for year ahead and nominations accepted and voted on	Officers elected for 2023	Abby & Jade	15	7:25
D	Committee Assignments	Board discusses committee plan for year ahead and agree to serve on committees, as able	Board members organize for committee work in the year ahead	Jade	15	7:40
S	Board Development and Training	Board reviews available training and discusses further development interests for board service.	Board members understand available opportunities and responsibilities.	Abby	10	7:50
	Break					8:00
T	Spring Retreat	Board discusses priority topics, to be confirmed at a later meeting.	Board members are aware of key topics for consideration.	Jade	10	8:10
A	B7 Management Communication to the Board Monitoring Report	Review report and determine compliance with policy	Board understands the monitoring report and votes on whether it is in compliance with Board stated policies	Rochelle	15	8:25
S	Executive Session: Confidential business matters				20	8:45

Four Pillars of Governance

S = Strategic Leadership/Thinking includes discussions, study,

D = Democracy, includes board-member engagement, linkage and newsletters, as well as board-community engagement

T = Teaming, which includes board education and leadership development (formal and informal, internal and external) training opportunities, as well as administration and agenda development

A = Accountable Empowerment: Accountability and Oversight of the GM, ends monitoring, and board monitoring for ourselves

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T	Next Steps	Review action items, and discuss means to respond to member comments, if any.	Directors are reminded date of next meeting	Beth	5	8:50
T	Appreciation	Go around: Comments	Close: How'd we do?	Jade	5	8:55
	Adjourn Meeting				5	9:00

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