

Northampton Community Cooperative Market, Inc. Board of Directors Meeting Minutes

Thursday July 9th 2015, 6:30-9:10PM
River Valley Market, Northampton

Board Members Present: Vice-President Jade Barker, Christine Dutton, President Dorian Gregory, Roz Malkin, Jeff Napolitano, Max Saito, Alex Risley Schroeder, Clerk Andrea Stanley, and Rochelle Prunty (General Manager)

Absent: Treasurer Lynn DiTullio

Others Present: Tom Bradbury, Operations Manager and Michelle Driscoll, Board Administrative Assistant

Presiding: President Dorian Gregory

Notetaker: Michelle Driscoll

Meeting convened @ 6:30PM

I. 6:30PM Member-Owner Comment Time

There were no member-owner comments

II. 6:31PM Agenda Review

The agenda was reviewed.

III. 6:32PM Icebreaker

Max shared an icebreaker asking people to share one of their favorite foods and a surprising or interesting experience involving it.

ACTION: Andrea will do the August icebreaker.

III. 6:47PM Review and Approval of Minutes

Review of 5/14/15 Meeting Minutes: Jeff moved to accept the minutes. Max seconded. The minutes were approved with seven in the affirmative and one abstentions.

V. 6:48PM Action Item Review

Action items from the previous meeting were reviewed.

New or carried forward:

ACTION: Christine, Andrea, and Rochelle will work on a write-up of criteria for the Austin Miller Award and committee to share with the Board for the October meeting.

ACTION: Alex and Lynn will continue to work on an Op-Ed piece. Alex will get a draft to the Austin Miller Awards committee for review by early Sunday. Alex will get a draft to Rochelle by midday Monday for use in the owner newsletter as well as an Op-Ed.

Guidelines and plans for the Op-Ed piece were discussed. Board outreach about the cooperative difference were discussed.

VI. 7:07PM Board Meetings

The Board agreed to move Board meetings to the 4th Wednesdays of the month beginning in September. The November meeting will be the 3rd Wednesday to accommodate Thanksgiving. Upcoming meetings will be held August 13, September 23, October 28, November 18, and December 23.

ACTION: Michelle will update the website and the bulletin board with the new Board meeting schedule.

Jeff left the meeting at 7:14PM.

VII. 7:14PM River Valley Market LLC operations board resolutions

There were no River Valley Market LLC operations board resolutions.

VIII. 7:14PM RVC Properties LLC board resolutions

There were no RVC Properties LLC board resolutions.

IX. 7:15PM Business Update

Rochelle shared her monthly business update including progress on the remodel, rebranding, and communications plan.

X. 7:35PM Policy Monitoring B4: Membership Rights and Responsibilities

Rochelle presented her monitoring report for B4: Membership Rights and Responsibilities, including the results of the 2015 owner survey. Dorian made a motion to accept the report as a demonstration of acting within board-established boundaries of executive limitations. Roz seconded. The Board asked questions, and Rochelle responded. Rochelle shared information from the report and reflections on the survey results. The motion was unanimously approved.

XI. 7:56PM Board Policy Monitoring C: Global Governance Commitment

Andrea led a review of policy D4: Monitoring GM Performance. The Board discussed the policy and their responses to the self-assessment survey.

XII. 8:00PM Break

XIII. 8:12PM CCMA and Strawberry Social Debrief

The Board discussed highlights of their experiences at CCMA, including observing the Boise co-op's second store opening process; and attending programming focused on expansion, working with other co-ops beyond grocery retail, and diversifying and educating around race.

The Strawberry Social & Austin Miller Awards were discussed, including opportunities to talk about the co-op, difficulties with the PA system.

ACTION: Jade will send the article "Unbearable Whiteness of Alternative Food" to the Board.

XIV. 8:40PM Board Committee Updates

Roz presented the Board Compensation committee update. Jeff is in contact with Michael Healy. Roz shared educational materials with the Board.

ACTION: Dorian will include a Board Compensation discussion on the October agenda. The Board Compensation committee will prepare materials for the October Board packet.

The Board Election Committee gave an update on potential Board candidates, the upcoming newsletter ad, reviewing voting methods, and that the deadline for applications will be September 1st.

The annual meeting is tentatively scheduled for December 3rd.

XV. 8:45PM Board Retreat Plan

Dorian presented the Board retreat proposal developed with Michael Healy, which the Board discussed. The retreat will be held Thursday July 23rd 8:30AM-4PM at Quonquont Farm in Whately.

The Board discussed potential ways to tell the co-op story.

XVI. 9:05PM Next Steps

Michelle reviewed the action items from the meeting for the Board.

ACTION: Christine, Andrea, and Rochelle will work on a write-up of criteria for the Austin Miller Award and committee to share with the Board for the October meeting.

ACTION: Alex and Lynn will continue to work on an Op-Ed piece. Alex will get a draft to the Austin Miller Awards committee for review by early Sunday July 12. Alex will get a draft to Rochelle by midday Monday July 13 for use in the owner newsletter as well as an Op-Ed.

ACTION: Michelle will update the website and the bulletin board with the new Board meeting schedule.

ACTION: Jade will send the article "Unbearable Whiteness of Alternative Food" to the Board.

XVII. 9:10PM Adjournment

Reflections on the meeting were shared. Roz made a motion to adjourn the meeting. Jade seconded. The meeting was adjourned at 9:10PM.

Next Board Meeting: Thursday August 13, 2015 6:30-9:00pm, River Valley Market

Upcoming Meetings:

Wednesday September 23, 2015

Wednesday October 28, 2015

Wednesday November 18, 2015 (3rd Wed due to Thanksgiving)

Wednesday December 23, 2015