

Northampton Community Cooperative Market, Inc.
Board of Directors Meeting Minutes
Wednesday October 23, 2019 6:30-9:15 PM

Board Members Present: President Steve Bruner, Vice-President Dorian Gregory, Clerk Jacquie Fraser, Treasurer Mark Devlin, Jade Barker, Alex Risley Schroeder, Emily Laine

Managers: General Manager Rochelle Prunty

Owners; Wendy Messerli (owner number 5238) and Michael Abbate (owner number 6045)

Absent: Gary Schaefer

Notetaker: Beth Skinner Co-op Leadership Administrator

Presiding: President Steve Bruner

Meeting convened @ 6:30 PM

I. 6:30 PM Owner comments

II. 6:35 PM Agenda Review and Approve Minutes

- Alex will do the ice-breaker in November
- Alex moved and Mark seconded a motion to approve the September 2019 minutes with corrections. The motion passed unanimously with one abstention.

III. 6:40-6:45 PM Action Items

Directors reviewed the action items from the last meeting.

Action Items

- Policy review **Dorian and Alex Done**
- Board upcoming events on google calendar **Beth Done**
- Change the dates of the board meeting on co-op website and bulletin board to Nov. 20 and Dec.18 **Beth and Natasha Done**
- Special invite to the annual meeting for people who gave member loans **Emily with Alex and Jade making calls In Process**

IV. 6:50 PM River Valley Market LLC and RVC Properties LLC Board Resolutions
None

V. 6:55-7:25 PM A Ends Monitoring Report

Jacquie moved and Mark seconded to accept these reports from management as demonstration of acting within Board-established policies and ends. The motion passed unanimously with no

abstentions.

- An impressive Ends Report
- Photos are great
- Important to see how much the co-op supports and partners with community organizations and responds to co-op owners
- Great that internal hires are 85% and staff turnover rate is low
- Exciting to hear of the co-op's new initiatives and progress
- Thank you to Rochelle and Natasha for the level of detail and the co-op's commitment to social justice which has increased over the years

VI. 7:17- 7:40 C6: Officers' Roles

- Directors' discussed that there were some choices of 'don't knows' by directors and why this might be.
- Discussion of the official role of the president in representing the board to outside parties

VII. 7:40- 7:50 Annual Meeting

- Annual meeting committee met with Gabe about scenery, puppets and timeline
- Ursula will be going on a journey from Northampton store to Easthampton site and visiting the crucial benchmarks met in being able to open a second store.
- Discussion of who will participate in the rehearsals (Rochelle, Dorian, Mark, Steve and Jade)
- Script will be ready mid-Nov.
- Dress rehearsal on the evening of Tuesday Dec. 3 (hopefully at Mill 180 space)
- Emily will send out a doodle poll for one other rehearsal.

7:50 Wendy and Michael left the meeting

Break 7:50-8:00 PM

VIII. 8:00-8:10 Expansion Related

- Solar plan for the site is in progress and will go to planning board in November
- Dinner on October 24, for 40-50 contractors and their families from 5:00 -7:00 at Eastworks (Emily, Steve, Jade, Alex and Mark will attend) nametags will be available

Dorian moved and Emily seconded to go into Executive session. The motion passed unanimously with no abstentions.

IX. 8:20- 9:10 PM Executive Session

Jade made a motion and Emily seconded to approve the September 2019 Executive session minutes with corrections, The motion passed unanimously with no abstentions.

Next Steps

Action Items

- Special invite to the annual meeting for people who gave member loans **Alex will organize, Jade and Dorian will make phone calls**
- Clerk will review the minutes before they are put in the packet **Beth and Jacquie**
- Board budget will be added to the quarterly financials and will be given to the board treasurer **Rochelle and Duke**
- Doodle poll about second rehearsal for Annual Meeting **Emily**
- Doodle poll about meeting with LaDonna on the IDP Oct.30-Nov.5 **Beth**
- Doodle poll about proforma review before the Nov. 20 board meeting **Beth**
- Put on google docs the recommended changes to Board Policies including comments **Beth**

9:15 PM Dorian made a motion and Steve seconded to adjourn the meeting. The motion passed unanimously with no abstentions.

REMINDERS:

Actions that will be resolved in the future or specific dates for upcoming meetings/events.

- Packets need to be completed by Thursday at 5:00 PM week before board meeting or the agenda will be changed
- Executive committee meets the 2nd Wed of the month 5:30 (2 weeks before the board meeting)
- Next Board Meeting November 20, 2019
- Next Executive Meeting Nov. 6, 2019 2019
- Rescheduled BOD Meetings for November 20 and December 18
Meeting on the roundabout with Representative Sabadosa on Nov. 1, 2019 at [Office of Representative Lindsay Sabadosa | 76 Gothic Street, Northampton](#)
- Roundabout meeting on Friday, November 8 1:30 – 2:30 pm Dorian, Steve and Rochelle will attend

PARKING LOT:

Parking Lot items are reflected in board annual retreat and available for executive committee review.

- Executive committee will provide opportunities in board meetings as needed to practice with one voice
- Look at avenues for Board organized community participation around promoting local food
- Are there Board committees that co-op owners should be invited to

