

Northampton Community Cooperative Market, Inc.
Board of Directors Meeting Minutes In Person and on Zoom video-conference
April 27, 2022 6:30- 9:00 PM

Board Members Present: President Abby Getman Skillicorn, Vice-President Alex Risley Schroeder, Clerk Gary Schaefer, Wendy Messerli, Angus Brewer, Angela D'Souza, Barra Cohen

Managers: General Manager Rochelle Prunty Store Manager Liesel de Boor

Guests: David Capricun (9083) asked if any member could receive access to our solar system. phone

Facilitator: Jade Barker

Advisor: Dorian Gregory

Host: Executive Assistant Debbie Marshall

Absent: Treasurer Elizabeth Appelquist

Zoom Beth Skinner Co-op Leadership Administrator

Presiding: President Abby Getman Skillicorn

Meeting convened @ 6:30 PM

I. 6:30-6:35 Member Comments

II. 6:40 7:00: Agenda Review and Approve Minutes

- Alex will do the ice-breaker for May meeting.
- Abby moved and Sarah seconded a motion to approve the March 23, 2022 minutes. The motion passed unanimously.

II. 7:00- 7:05 PM Action Items

Action Items Actions that will be resolved in the future or specific dates for upcoming meetings/events

- Complete process and notarize Cori forms- instructions will be e-mailed **Directors and Rochelle In process**
- RSVP for April 10 hike **Beth Done**
- Need tools of support contact **Abby** or **Elizabeth In Process**
- Add corrected minutes to RVC website **Beth Done**
- Send out information on election committee **Gary Done**
- CCMA hotel registration and travel arrangements **Debbie May 8 Done**

III. 7:05 River Valley Market LLC and RVC Properties LLC Board Resolutions None

IV. 7:05-7:20 PM Recap Of Board Hike

- Joe Graveline was able to join the board hike. Joe is a native American historian and knows how the historic preservation of Indigenous sites are handled by the state and city officials, (and in particular over past three decades), as well as the federal Historic Preservation Act and its legal processes that are in place to protect the cultural interests of the First Nations People.

7:20-7:35 PM B9: Emergency GM Succession

Abby moved and Gary seconded to accept B9: Emergency GM Succession internal report as a demonstration of acting within board-established boundaries of executive limitations. The motion passed unanimously with no abstentions.

- Management has a cooperative team approach in case of emergency GM succession.

VI. 7:35-7:45 Update From Liesel de Boor Director of Operations and Easthampton Store Manager

- Explanation and discussion of the importance of store wide huddles and department huddles
- How huddles are different from the labor management process

VII. 7:45- 7:55 Board C8: Committee Principals

- Applaud election committee and bylaws and DEI task force

VIII 7:55- 8:05 Break

IX 8:05 8:25 Election Committee

- Alex, Angela, Angus and Gary are on the election committee
- Encourage candidates to attend board meetings
- Need to get election information on coop website
- Tabling at store to encourage possible candidates

X 8:25-8:50 Annual Retreat Sunday Aug. 14, 9:30 to 3:00 PM

Next Steps 8:50-8:55 PM

Action Items Actions that will be resolved in the future or specific dates for upcoming meetings/events

Action Items

- Complete Cori forms **Rochelle**
- Need tools of support contact **Abby** or **Elizabeth**
- Add corrected minutes to RVC website **Beth**
- Rochelle will respond to owner's concerns about solar and equity payments and copy directors
- Hilltown Land Trust 10 am on Sunday May 22nd. Rochelle will send out lunch menu (bring water)
- Trail map <https://www.hilltownlandtrust.org/protected-lands/hlt-hiking-trails-and-maps/hiking-stevens-property-huntington-ma>
- Let election committee know if you are running for election this year
- Send out election candidate update to board
- Annual Retreat Sunday Aug. 14 9:30 to 3:00 (**Abby will inform Michael Healy**)
- Resend jam board with retreat ideas to directors **Abby**

Appreciations

- Great meeting in person
- Love more hikes
- Thanks to Debbie and T Roots
- Wonderful and fun meeting
- Great board

9:00 PM

Gary moved and Abby seconded to adjourn the meeting.

REMINDERS:

- Packets need to be completed by Thursday at 5:00 PM week before board meeting or the agenda will be changed.
- Reminder to look at Annual meeting charter for possible updates.
- Columiate has resources for DEI and a series of webinars on financial training.

Next Executive Meeting will be May 11, 2022 5:30-7:30 PM

Next Board Meeting May 25, 2022 6:30-9:00 PM

PARKING LOT is now in google drive “Working Documents”

Parking Lot items are reflected in board annual retreat and available for executive committee review.

Director	May 21	Jun 21	July 21	Aug 21	Sep t 21	Oct .21	No 21	De 21	Jan 21	Feb 22	Mar 22	April 22
Angus Brewer	X	X	X	X	X	X	X	X	X	X	X	X
Alex Risley Schroeder	X	X	X	X	X	X	X	X	X	X	X	X
Gary Schaefer	X	X	X	X	abs	X	X	X	X	abs	X	X
Abby Getman Skillicorn	X	X	X	X	X	X	X	X	X	X	X	X
Wendy Messerli	X	X	X	X	X	X	X	X	X	X	X	X
Sarah Axe								X	X	X	abs	X
Angela D’Souza								X	X	X	X	X
Elizabeth Appelquist								X	X	X	X	abs
Barra Cohen									X	X	X	X