

Northampton Community Cooperative Market Inc.
Board of Directors Meeting AGENDA
September 29, 2021, 6:30 – 9:00 pm, Zoom Opens at 6:00 pm
Presiding: Dorian Gregory, President. Facilitator: Jade Barker. Note-taker: Beth Skinner

	Topic	Action	Outcome	Presenter	Min.	End
D	Member comments	Listen to members, if present	Board hears issues presented	Member	5	6:35
T	Welcoming and Getting Started	Directors check in and respond to icebreaker and share something of ourselves	All present, engaged, and ready for a productive meeting.	Wendy	10	6:45
T	Review and approve last month's minutes	Motion to accept minutes	Approve previous meeting minutes	Jade	5	6:50
A	Action Items	Review action items noted in prior month board minutes	Board updates progress of action items identified in last meeting	Jade	5	6:55
	River Valley Market LLC and RVC Properties LLC board resolutions			Rochelle		
A	Construction Update	Learn details of construction progress	Directors are informed and made aware	Rochelle	10	7:05
A	GM Monitoring Report	Review draft of 4Q financial statements	Directors are aware of financial condition of the Co-op	Rochelle	15	7:20
A	FY21 Audit	Review FY21 financial statement audit information	Board is informed of audit timeline and process and approves audit engagement letters	Dorian	5	7:25
A	Board Policy C5: Code of Conduct	Review Policies and discuss results of self-assessment surveys.	Board monitors its own board-established policy.	Jade	10	7:35
S	Review Proposed Bylaw Revisions	Review Task Force Proposal	Bylaw proposal decision	Alex, Dorian & Wendy	40	8:15
	Break					8:25
A	Election Committee Update	Review Board Candidate Slate	Board Approves Candidate Slate	Angus & Gary	10	8:35
A	Annual Meeting Committee	Learn about committee progress and identify board actions if necessary	Board supports annual meeting planning	Emily/Natasha	10	8:45
T	Next Steps	Review action items, and discuss means to respond to member comments, if any.	Directors are reminded of the date of the next board meeting.	Beth	5	8:50
T	Appreciation	Go around: Comments	Close: How'd we do?	Jade	5	8:55

Four Pillars of Governance

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T = Teaming, which includes board education and leadership development (formal and informal, internal and external) training opportunities, as well as administration and agenda development

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