

Northampton Community Cooperative Market Inc.
Board of Directors Meeting Agenda
March 25, 2020, 6:30-9:00 PM ZOOM, Video Conference
Presiding Dorian Gregory, President Note-taker Beth Skinner

Co-op Owners wishing to attend should please contact Board Administrator Beth Skinner for details.
bskinner@rivervalley.coop

	Topic	Action	Outcome	Presenter	Min	End
D	Owner comments	Listen to owners present	Board hears issues presented	Owner/s	5	6:35
T	Ice Breaker		Ground ourselves and get to know each other	Steve	15	6:50
T	Agenda and Minutes review	Review Agenda and Motion to accept minutes	Approve previous meeting minutes	Jacque	5	6:55
T	Action Items from Prior Meeting	Report on the status of prior action items	Progress noted	Jacque	5	7:00
S	River Valley Market LLC and RVC Properties LLC operations board resolutions			Rochelle	5	7:05
S	National Cooperative Grocers Annual Membership Agreement	Vote to designate general manager and board president as designated representatives	General Manager and Board President are authorized to sign on behalf of the co-op	Dorian/Rochelle	5	7:10
A	B1 - Financial Condition (2Q) B9 - Emergency GM Succession	Review policy and motion to accept internal report.	Board decides whether to accept this report from management as a demonstration of acting within Board-established policies and ends.	Rochelle	20	7:30
S	COVID-19	Listen to store update from GM	Understand co-op's response and risks	Rochelle	10	7:40
S	Annual Board Retreat Planning	Consider draft agenda	Board approves agenda for annual retreat	Dorian	20	8:00
	Break				10	8:10
A	Board Process Monitoring D1 : Unity of Control; D2 : Accountability of the GM; D3 : Delegation to the GM; D4 : Monitoring GM Performance.	Review survey results	Board monitors its own board-established policy	Mark	15	8:25
A	Board Budget Review	Review board budget to actual to date	Board monitors its own board-established budget.	Jacque	10	8:35
S	Executive Session	Review past Executive Session minutes and discuss confidential matters	Directors obtain update on all pending matters and expansion update from GM, decide next steps, if any	Dorian/Rochelle	15	8:50

Four Pillars of Governance:

S = Strategic Leadership/Thinking includes discussions, study,

D = Democracy, includes board-member engagement, linkage and newsletters, as well as board-community engagement

T = Teaming, which includes board education and leadership development (formal and informal, internal and external) training opportunities, as well as administration and agenda development

A = Accountable Empowerment: Accountability and Oversight of the GM, ends monitoring, and board monitoring for ourselves

T	Next Steps	Review action items, and discuss means to respond to member comments, if any.	Our next scheduled Board meeting is on April 8, 2020. Next EC meeting March 10, 2020.	Mark	5	8:55
T	Appreciation	Go around: Comments	Close: How'd we do?	Dorian	5	9:00

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